



Maintenance Records

Part No. 18-400

(DEALER NAME) MAINTENANCE RECORDS FOR ELEVATORS

Buildings Name:	Elevator Type:	Conveyance ID:
Building Address:	-	YEAR:

8.6.1.2.2 Where a defective part directly affecting the safety of the operation is identified, the equipment shall be taken out of service until the defective part has been adjusted, repaired, or replaced.

Routine Maintenance Requirements. 8.6.1.4.1(a) NA next to the items not installed. ND next to item not due this year	January	February	March	April	May	June	July	August	September	October	November	December
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RETRACTABLE TOP OF CAR HANDRAIL SWITCH

! indicates month due. Initials indicates month complete.

8.6.1.6.3 (d) Operating devices - check mounting hardware & alignment												
8.6.1.6.3 (d) Operating devices - check engagement and release												
8.6.1.6.3 (d) Operating devices - check wiring connections												
8.6.1.6.3 (d) Operating devices - check contact function												

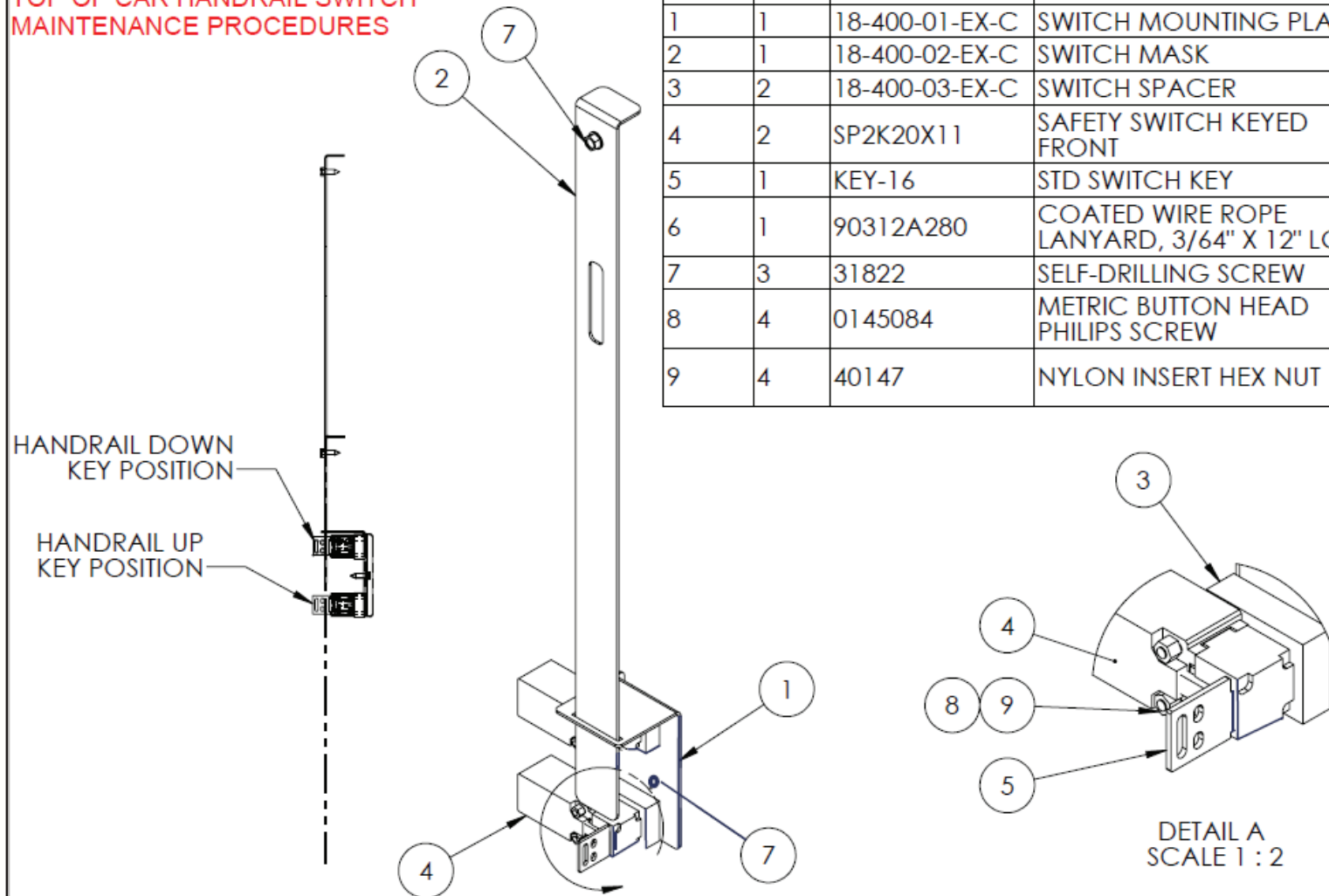
Category 1 Test Requirements. 8.6.4.19 NA next to the items not installed. ND next to item not due this year	January	February	March	April	May	June	July	August	September	October	November	December
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8.6.4.19.10 Function of SIL rated device- test circuit for intended operation												

Print Name	Signature
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TOP OF CAR HANDRAIL SWITCH MAINTENANCE PROCEDURES

ITEM	QTY	PartNo	Description	Size	Length
1	1	18-400-01-EX-C	SWITCH MOUNTING PLATE		
2	1	18-400-02-EX-C	SWITCH MASK		
3	2	18-400-03-EX-C	SWITCH SPACER		
4	2	SP2K20X11	SAFETY SWITCH KEYED FRONT		
5	1	KEY-16	STD SWITCH KEY		
6	1	90312A280	COATED WIRE ROPE LANYARD, 3/64" X 12" LG.		
7	3	31822	SELF-DRILLING SCREW	1/4-14	3/4"
8	4	0145084	METRIC BUTTON HEAD PHILIPS SCREW	M4-07	45MM
9	4	40147	NYLON INSERT HEX NUT	M4-0.70	



1. Verify that switch and key are securely attached
2. Extend the handrail. Visually verify that the key releases from the switch.
3. Use a volt/ohm meter to verify that the applicable safety circuit is open.
4. Retract the handrail. Visually verify that the key engages the switch
5. Use a volt/ohm meter to verify that the applicable safety circuit is open.
6. Verify that all wiring is secure and protected.